

STATE OF TEXAS §  
COUNTIES OF ARANSAS §  
SAN PATRICIO AND NUECES §  
CITY OF ARANSAS PASS §

On this the 18th day of September, 2013 the Aransas Pass Municipal Development District (APMDD) convened in a Regular Meeting being open to the Public at the meeting place thereof in the Aransas Pass City Hall and notice of said meeting giving the time, place, date and subject hereof having been posted and prescribed by Chapter 551 of the Texas Government Code with the following attendance to wit constituting a quorum.

PRESENT:

HOPE COMINGORE	President
KAREN GAYLE	Vice President
VICKIE ABREGO	Secretary
STEPHEN WALLS	Treasurer
TERRY STANSBERRY	Director
EDELMIRO GARCIA	Director

ABSENT: ELIZABETH DORRIS, JAMES COVINGTON, BYRON MCLAUGHLIN

CITY STAFF PRESENT:	Amanda Torres	Administrative Assistant
	Sylvia Carrillo	City Manager

OTHERS PRESENT:

(There may have been others present who did not sign in.)

**ITEM 1.**

**CALL MEETING TO ORDER.**

President Comingore called the meeting to order at 6:30 P.M. She stated there was a quorum present.

**ITEM 2.**

**CONSIDER AND ACT ON APPROVAL OF THE JULY 18, AUGUST 22 AND SEPTEMBER 11, 2013 MINUTES.**

Director Stansberry made a motion to approve the July 18, August 22 and September 11, 2013 minutes with corrections. Vice President Gayle seconded the motion and the motion carried unanimously.

**ITEM 3.**

**REVIEW AND DISCUSS CURRENT FINANCIAL STATEMENTS.**

Treasurer Stephen Walls reviewed the financial Statements with the board, stating that the sales tax revenue of \$ 66,718.99 was up 9.13% from the same period last year. According the Schedule of Cash Transactions and Fund Balance as of August 31, 2013, the cash balance equaled \$ 461,066.77 and the fund balance equaled \$527,785.76, accounting for a sales tax accrual of \$66,718.99.

Actual year-to-date revenues equal \$729,196.85, which is 94.02% of what was budgeted in fiscal year 2012-2013. Actual year-to-date expenses equal \$566,115.94 with total bond payments equaling \$562,778.69 and total operating expenses equaling \$3,337.25. Expenses are at 71.67% of what was budgeted in fiscal year 2012-2013, which leaves an amount of \$163,080.91 of revenues over expenses. The beginning fund balance was \$364,704.85 and the ending fund balance is \$527,785.76, with \$302,926.85 being restricted for debt obligations.

**ITEM 4.**

**CONSIDER AND ACT ON APPROVAL OF INVOICES FOR PAYMENT.**

No action.

**ITEM 5.**

**CONSIDER AND ACT ON FY 2013 BUDGET AMENDMENTS.**

No action.

**ITEM 6.**

**CONSIDER AND ACT ON FY 2014 BUDGET AMENDMENTS.**

No action. City Manager Carrillo commented that budget amendments should not be expected until July of next year.

**ITEM 7.**

**UPDATE ON CIVIC CENTER ACTIVITIES.**

City Manager Carrillo gave the update on the Civic Center, saying that they proposed to do holiday specials for the end of the year and they were looking at developing a long term marketing plan. Among the plans were working with the Corpus Christi Caller-Times, which is a Google small business partner, to increase search engine optimization.

City Manager Carrillo also reported on a sprinkler leak which occurred at the Civic Center last week and addressed a common request of non-

professionals using the Center's commercial kitchen. The board felt that it would not be a good idea to allow that request to happen.

President Comingore asked about an inventory list and audit that could be available to the board. City Manager Carrillo stated that staff would get a copy of the inventory list and look into acquiring a Point of Sale system to keep track of inventory.

President Comingore also asked for an update on repair estimates. City Manager Carrillo replied that none of the work listed on the Civic Center repair request sheet had been completed although painting had begun on the Center.

City Manager Carrillo stated that she was working with Finance Director Sandy Roddel on developing a new format for the budget report. Director Stansberry offered to send a budget format he had developed. City Manager Carrillo expressed her desire to help the board make informed decisions by the new budget report format and a financial impact report that would be attached to agenda items.

**ITEM 8.**

**CITIZENS COMMENTS.**

President Comingore stated that she would not be at the regular October meeting and that Vice President Gayle would be the contact person for that meeting.

President Comingore also asked about when the election of officers should occur. City Manager Carrillo replied that it could occur at the October meeting since the City Council would be voting on board and commission appointments at its October 7 meeting. President Comingore also commented that she would take the role of president again if no one wanted to take the position.

**ITEM 9.**

**ADJOURNMENT OF MEETING.**

Vice President Gayle made a motion to adjourn the meeting. Director Stansberry seconded the motion and the motion carried unanimously.

President Comingore adjourned Meeting at 7.17 PM.

ATTEST:

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Hope Comingore, President

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Vickie Abrego, Secretary